

Certificate III in Hospitality Fact Sheet

QUALIFICATION OVERVIEW

Qualification: SIT30622 Certificate III in Hospitality

Program: Career Start – General Training Pathway (Queensland Government subsidised training)

Delivery Mode: Classroom-based training

Expected Duration: Approximately 46 weeks (12 months)

This qualification equips students with the foundational skills needed to begin a successful career in hospitality. Training includes hands-on service periods, practical assessments, written tasks, and real or simulated workplace practice.

Training is subsidised by the Queensland Government. Eligibility criteria apply.

TOTAL FEES AND CHARGES (CO-CONTRIBUTION FEES)

Under the Career Start program, students contribute a small portion of the training cost. This is the **only fee payable** for this qualification.

Co-Contribution Fees

Student Type	Fee Per Unit	Approx. Total*
Concessional	\$1 per unit	\$15
Non-Concessional	\$2 per unit	\$30

*Exact total depends on credit transfers.

✓ **No additional charges apply** (no materials fee, PPE fee, admin fee, or service charges).

✓ Fees must be paid directly by the student or someone on the student's behalf (employer, family member).

✗ **Fees cannot be waived or paid by TIKI.**

✗ **"Fee-free" advertising is not permitted under Career Start.**

When fees are charged:

Fees will be invoiced after enrolment and must be paid before issuance of the qualification.

DELIVERY DETAILS

Delivery Mode

- Classroom-based training
- Real workplace or simulated environment for service periods

Training Schedule & Timelines

The program takes approximately **46 weeks**, consisting of:

- **2-week classroom training block** (Monday to Friday)
- **8 weeks to complete written and practical assessments** (1 session per month)
- **36 service periods** (usually 1 per week, completed in a real workplace or TIKI's fully simulated environment)

Students who complete their service periods earlier may finish sooner.

Delivery Locations

- **Primary Campus:**
Jubilee Hotel, 470 St Pauls Ter, Fortitude Valley QLD 4006
- **Secodary Campus:**
55 Circle on Cavill, Cavill Avenue, Surfers Paradise QLD 4217
- **Workplace delivery locations:**
For traineeship pathway students (where applicable)

ASSESSMENT METHODS

Students will complete a combination of:

- **Written assessments**
- **Practical demonstrations**
- **Simulated or real workplace tasks**
- **Observation during 36 service periods**

There is **no mandatory vocational placement**, but service periods must be completed to achieve competency.

REQUIREMENTS FOR SUCCESSFUL COMPLETION

To successfully complete the qualification, students must:

- Attend scheduled training sessions
- Complete all written and practical assessments
- Complete **36 service periods**
- Participate in real or simulated hospitality tasks
- Meet competency requirements for all **15 units**

STUDENT SUPPORT SERVICES

As part of your training, TIKI provides:

- LLN (Language, Literacy & Numeracy) support
- Individual mentoring
- Additional learning support as identified in the Pre-Training Review
- Flexible service period scheduling
- Access to trainers for guidance
- Assistance with understanding qualification requirements

ENTRY REQUIREMENTS

There are **no formal academic entry requirements**.

However, students must:

- Be physically capable of performing hospitality tasks (standing/walking 6–8 hours)
- Complete a **Pre-Training Review**
- Complete an **LLN (Language, Literacy & Numeracy) assessment**
- Attend a **mandatory information session** prior to commencement

PRE-ENROLMENT PROCESS

Before enrolling, students will:

1. Attend an Information Session
2. Receive an overview of:
 - Units of study
 - Delivery schedule
 - Assessment requirements
 - Fees
 - Funding eligibility
3. Complete enrolment documentation
4. Undergo eligibility checks
5. Complete LLN testing and suitability confirmation

UNIFORM / PPE REQUIREMENTS

There is **no compulsory uniform**.

Students are **recommended** to wear:

- Black trousers
- Black top or shirt

(Recommended for professionalism and employability.)

PRIVACY NOTICE

TIKI collects personal information for the purpose of enrolment, training delivery, and government reporting. Information may be shared with the Queensland Department of Trade, Employment and Training (DTET) as required under the Career Start program.

A full Privacy Policy is available upon request and will be provided during enrolment.

REFUND POLICY – SAS TRAINING

A dedicated **SAS Refund Policy** applies to subsidised training under Career Start.

This includes:

- Conditions for **full refunds**
- Conditions for **partial refunds**
- Circumstances where refunds cannot be issued
- Fee dispute and reconsideration processes

The full Refund Policy will be provided prior to enrolment.

STUDENT RESPONSIBILITIES

Career Start students agree to:

- Attend all training as scheduled
- Complete written and practical assessments on time
- Complete all 36 service periods
- Provide required eligibility documentation
- Engage respectfully with trainers, staff and peers

CONTACT INFORMATION

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